

Traverse County Commission
Regular Board Meeting
July 2, 2024

The meeting was called to order at 9:00 a.m. by Commission Chair Mark Gail. Other Commissioners present were Jerrel Olson, Dwight Nelson, and Kayla Schmidt. The Pledge of Allegiance was recited. There were no conflicts of interest expressed. Upon a motion by Schmidt and second by Olson the agenda was approved unanimously, 4-0. The June 17 and June 18, 2024 meeting minutes were unanimously approved, 4-0, upon a motion by Olson and seconded by Schmidt.

Highway Department

County Engineer Chad Gillespie and Highway Supervisor Brian Koch appeared before the Board. Gillespie asked for approval for the final payment of CP 21-04 to Lot Pros for \$213.64. This was approved unanimously, 4-0, upon a motion by Olson and second by Nelson. Gillespie informed the Board that he sent out an RFP to 7 different contractors and they did not receive any quotes for CP 24-03 CSAH 16 culvert replacement. He will reevaluate and requote next year. There was a budget discussion. They had the bridge preconstruction meeting and they are planning to start at the end of July.

Law Enforcement

Sheriff Trevor Wright was unable to attend today because of a work call.

West Central Communities Action

Heather Carlson, Fiscal Services Director, and Jim Haugen, Head Start Director appeared before the Board with a yearly update. Carlson went over the different programs that West Central Communities Action have and the specifically how they help the residents of Traverse County. They are looking at investing in the older population with transportation being a key topic. Haugen went over the Head Start program, he also discussed Traverse County's lack of daycare providers and the need for them in the coming years.

Extension

Cecilia Amadou, Regional Director, NW appeared before the Board to discuss the new contract and the 2025 budget. The contract will run for 3 years and includes the 4-H program coordinator, office space, and other supplies needed to complete the job. Schmidt made a motion to table the Memorandum of Agreement until our County Attorney has a chance to look it over, second by Olson and approved 4-0. The budget was tabled by Schmidt and second by Olson until the MOA is approved, this passed 4-0.

Soil & Water Conservation District

District Manager Sara Gronfeld appeared before the Board with a department update. The Sewage Treatment System Program had two new permit applications. One Watershed One Plan/Comprehensive Watershed Management update included the Bois de Sioux-Mustinka Plan meeting update. The Upper MN River Plan work plan development is complete.

West Central Initiative

Rebecca Lynn Petersen, Director of Development, and Jill Amundson appeared before the Board to give a yearly update. They are a regional development organization so they can't levy and that is why they ask for each of the nine County's support. Since 1986 they have supported 100 grants totaling \$759,974 and 43 loans totaling \$1.5 million.

Zoning Administrator

Ben Oleson, Zoning Administrator appeared via Zoom and County Attorney Matt Franzese also appeared before the Board. They discussed different options for Conditional Use Permit fees. Continue to use what we have already adopted which includes a 3% of project cost with a minimum of \$500 for all conditional use and interim use permit applications. Another option is a base fee for smaller projects of \$500 and a percentage fee for larger projects. We could also do a base fee of \$500 with the ability to bill for extra costs. Or we could do a base fee with escrow. There was discussion to come up with the definition of industrial vs a regular conditional use permit, this will be discussed at the next meeting.

Emergency Manager/Solid Waste

Emergency Manager and Solid Waste Director appeared before the Board. Siegel explained that Rosebud was looking for an AED, Siegel explained that if we were to give them one of Law Enforcement's old AED machines Rosebud would have to pay to replace the pads, battery, and cabinet which would run approximately \$750.00. Siegel found a new one that is priced at \$659.00 and it would have a 2 year warranty. She will give the owner of Rosebud this option. The following resolution was approved upon a motion by Nelson and second by Olson and approved unanimously 4-0:

Resolution Number 24-14

Traverse County Board of Commissioners Resolution to Approve and Adopt the Traverse County Solid Waste Management Plan

WHEREAS the legislature of the State of Minnesota requires that Minnesota's counties develop a Solid Waste Management Plan Update (Update) in accordance with Minn. Stat. §§ 115A.46; 115A.417; 115A.551, subds. 6-7; 115A.552; 115A.557, subd. 2-3; 115A.63; 115A.84; 115A.914; 115.96, Subd. 6-7; 115A.917; 115A.97; Minn. Rules 9215 and all other applicable statutes and rules; and

WHEREAS Minnesota counties recognize the need to plan for and practice environmentally sound methods of managing their solid waste stream;

WHEREAS in 1989, the legislature of the State of Minnesota enacted legislation to require that Solid Waste Management Plan Updates be amended to include the requirements in Minn. Stat. §§ 115A.551, 115A.914 and 115A.96, Subd. 6 (1991); and

WHEREAS Traverse County recognizes the need to plan for and implement waste reduction, recycling, education, yard waste, source separated organic materials composting, special and problem material waste management strategies, and processing of MSW;

NOW, THEREFORE, BE IT RESOLVED that the Traverse County Board of Commissioners hereby approves and adopts the Traverse County Solid Waste Management Plan and supporting documentation, dated July 2, 2024.

BE IT THEREFORE FURTHER RESOLVED that Traverse County agrees to maintain and implement the Plan Update as required by Minn. Rules pt. 9215.0530, subp. 1 and 2.

BE IT THEREFORE FURTHER RESOLVED that the Traverse County Board of Commissioners submits this document to the Commissioner of the Minnesota Pollution Control Agency pursuant to applicable Minnesota laws and rules.

Adopted this 2nd day of July 2024 by the Traverse County Board of Commissioners.

Mark Gail, Chairman Traverse County Board of Commissioners

Attest: Lisa Zahl, County Administrator

Unkept Lake Property

Duane Mergen appeared before the board to discuss a few properties around Lake Traverse that aren't being kept up. County Attorney Matt Franzese said that the only ordinance that Traverse County currently has is a substandard building and structures but no weed ordinance. Mergen says that it is a safety hazard, there is debris and construction materials on the shoreline. Franzese stated that they could also put limits on the ordinance to just include shoreland. The Commissioners asked Franzese to start with the substandard building and structures ordinance and see what he could do with that. They also asked that the Planning and Zoning Committee put this on their agenda and see if they have any recommendations for the Board.

County Coordinator

Upon motion by Olson and a second from Nelson the following bills were approved unanimously, 4-0.

COMMISSIONER OF TRANSPORTATION	\$11,422.35
CT SIBSON GRAVEL & CRUSHING INC.	\$2,968.38
JOHN DEERE FINANCIAL	\$2,696.41
MINNEWASKA COMMUNITY HEALTH SER	\$5,771.53
ADVANCED CORRECTIONAL HEALTHCARE, INC.	\$5,628.16
ANDERSON LAW OFFICE, PA	\$4,825.00
AXON ENTERPRISE, INC	\$2,190.00
COMPUTERSHARE TRUST COMPANY N.A.	\$16,250.00
DDA HUMAN RESOURCES, INC.	\$24,475.00
HOMETOWN PLANNING	\$2,860.00
MNCCC	\$3,000.00
WEX BANK	\$2,306.69

Per M.S. §375.12, there were 37 claims of less than \$2,000.00 totaling \$14,494.98.

County Coordinator Lisa Zahl informed the Board of the Red River Basin Commission 2025 budget request of \$82.00. And she handed out the MCIT 2023 Annual Report.

Public Comment Period

There was one public comment regarding the definition of industrial for the permit fees, the Commissioners should go by the size of the company.

Commissioner Committee Reports

Nelson attended the Bois de Sioux Watershed, Western Prairie, and Personnel Committee and Schmidt attended the Bois de Sioux Watershed and the Board of Appeal meeting.

Gail adjourned the meeting at 10:31 a.m.

Lisa Zahl, County Coordinator

Mark Gail, Chair