

Traverse County  
Land Use Management  
320-759-1560

# TRAVERSE COUNTY LAND SPLIT APPLICATION FORM

**Please Attach Certificate of Survey**

Application #:	
Date App Received:	
Parcel #:	
Fee Paid: \$	Date:

Created December 2023

Property Owner's Name (of the parcel the  
split is coming from):

Parcel # (from prop. tax stmt):

Owner's Address (Street, City, State, Zip Code):

Property Address (Only If Different):

Authorized Agent (If Applicable):

**(Statement of Authorization Required.)**

Preferred Phone:	Secondary Phone:	Email:		
Legal Description: Township Name, Lot & Block Numbers	Section	Township #	Range #	Quarter

## Land Split Information

       # of Lots Prior to Land Split             # of Parcels after Land Split

**Owner or Agent Signature**

**Date**

I hereby certify that all information above is true and correct to the best of my knowledge. I agree to complete the proposed work in accordance with the description within this application, any addendum forms, plans, specifications, and all other supporting data as described.

**\*\*A Certificate of Survey prepared by a licensed surveyor must be submitted as part of your application. An aerial photo or other map showing the approximate location of the proposed split is also appreciated, but not required.**

**\*\* See attached for additional requirements relating to Land Splits from the Traverse County Land Use Ordinance.**

**\*\*Application fee for Land Splits is \$100 or as otherwise indicated by the most current fee schedule. Make checks payable to "Traverse County" and return to:**

Traverse County Zoning Administrator  
Hometown Planning  
324 Broadway Street, Suite 101  
Alexandria, MN 56308

APPLICATION IS HEREBY        DENIED (SEE FINDINGS)        APPROVED (PERMIT GRANTED)

BY ORDER OF: \_\_\_\_\_ Traverse County Official, Dated: \_\_\_\_\_

**\*\*NOTE: Applicant is responsible for recording the new deeds with the Traverse County Recorder once it has been approved by the Zoning Administrator.**